

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
July 16, 2018

The Lyndon City Council met in regular session on Monday, July 16, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard, and Darin Schmitt present. Kyle Recob and Jesse Lyons absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley; Public Works and Darrel Manning, Chief of Police.

Others Present: Wayne Rathbun, Green Environmental; Taylor Ammon, Andrew Smith and Tim Twitchell, Waste Management; Wes Weishaar, BG Consultants; John Welch, CPA; Tammy Schlingmann, Osage Herald Chronicle; Lynn Atchison; and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Shepard made the motion to approve the regular meeting minutes of July 2, 2018 as written. Patterson seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Patterson made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt spoke with Council regarding his concerns about the manhole on 6th Street and the pothole between 8th and 9th on Washington.

Ammon Taylor with Waste Management spoke with the Council in regards to providing trash service for the City and introduced driver Andrew Smith and route manager Tim Twitchell. Mr. Taylor stated the Council was provided with information and would like a chance to review those materials with the governing body. The governing body asked questions about the trash receptacles and bulk items. The Council was again given the proposal for service from Waste Management, which they will review.

Wayne Rathbun with Environmental Services spoke with Council in regards to trash service. He stated their company has purchased Ottawa Sanitation and understood there have been problems with the service. Mr. Rathbun stated they are requesting to extend their current contract, which expires at the end of August, until the end of the year. He stated the pricing would remain the same and would like the chance to prove the City will receive better service.

5. CORRESPONDENCE TO COUNCIL: None.

6. UNFINISHED BUSINESS:

- a) SEWER PROJECT UPDATE – BG CONSULTANTS: Wes Weishaar with BG Consultants provided Council with an update of the ongoing sewer project. He stated the Wastewater Treatment Improvement is at approximately 50% completion. Lagoon earthwork is complete with transfer structures and rip rap in place. Mr. Weishaar stated they have begun filling Cell 1 with water and have begun earthwork on the evaporation basin with a potential completion of the basin in September. He stated the headworks site excavation has begun.

Sanitary Sewer Collection System Mainline Improvements project is 20% complete. The point repair construction is at 90% complete and new manhole installations began in June. Mainline cleaning and preparation will begin next week.

Sanitary Sewer Service Tap Improvements project is 15% complete with tap installation on previously lined mains completed. Tap crews have been pulled off to allow the mainline lining to begin and will return around October. Mr. Weishaar stated there are eight un-lineable taps in Hwy 75. Of the eight, five will be bored. Open trench service tap replacement will begin in early August.

- b) BRB CONTRACTOR'S PAY APPLICATION #3: Shepard made the motion to approve the pay application for BRB Construction in the amount of \$744,216.42. Schmitt seconded, motion carried.
- c) PIPE SERVICES CONTRACTOR'S PAY APPLICATION #2: Shepard made the motion to approve the pay application for Pipe Services in the amount of \$123,563.18. Patterson seconded, motion carried.
- d) REED DOZING CONTRACTOR'S PAY APPLICATION #2: Shepard made the motion to approve the pay application for Reed Dozing in the amount of \$44,681.40. Schmitt seconded, motion carried.
- e) SEWER RATE ANALYSIS: The City Clerk stated she had spoken with Rita Clary of KRWA in regards to companies that provide sewer rate analysis. Ms. Clary stated that KRWA would assist the City in analyzing the sewer rates at no charge. After a brief discussion, it was consensus of the Council to proceed with contacting KRWA to analyze city sewer rates.

7. NEW BUSINESS:

- a) 2019 BUDGET PRESENTATION: The City Clerk and the City's auditor John Welch presented and discussed the 2019 budget with the governing body. After review and a lengthy discussion, Schmitt made the motion to proceed with setting the budget hearing for the August 6, 2018 meeting. Shepard seconded, motion carried.
- b) ACCOUNT MODIFICATION REQUEST: The City Clerk provided Council with an account modification for consideration. She stated the resident has passed away, there is no estate, and the property will be going to Sheriff's sale. The City Clerk stated there is no other venue to collect the debt and the only option is to modify and

close the account. Schmitt made the motion to close the account and remove the outstanding balance from the books. Shepard seconded, motion carried.

- c) DEBIT CARD AUTHORIZATIONS: The City Clerk stated that since there had been a change in personnel, new authorizations for the City and Pride debit cards needed updated.

Patterson made the motion to approve the updated signature account activity and debit card authorizations for the Pride. Shepard seconded, motion carried.

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8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity Report.
- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity Report.
- c) CITY CLERK: The City Clerk noted the new utility clerk Lynda Prost started today and that things went well.

Summer intern Michaela Forkenbrock's last day is Friday, August 10.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Mayor Morrison asked when the pool will close and the City Clerk stated it will be August 5, 2018 due to not being able to keep the pool staffed.

- 10. EXECUTIVE SESSION: Patterson made the motion to recess to executive session for 10-minutes for Attorney-Client Privilege with the City Attorney attending. Shepard seconded, motion carried. Council reconvened with Patterson making the motion to extend the current contract with Green Environmental dba Ottawa Sanitation until January 1, 2019 and would also like proposals by November 1, 2018 from all other entities that might be interested in providing trash service. Shepard seconded, motion carried.

- 11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, August 6, 2018, at 7:00 p.m. for regular meeting. Shepard seconded, motion carried.


City Clerk